

PROFESSIONAL BOOKKEEPING SERVICES

Let us help you with the most essential part of managing your own business

-BOOKKEEPING -

- ✓ We offer quality customer satisfaction by relieving the stress and pressures of maintaining your own in-house bookkeeping by out sourcing the task to our qualified staff.
- ✓ We efficiently provide you with the most professional service available.
- ✓ We provide full service bookkeeping that will allow you more time and energy to focus on the growth of your business.
- ✓ We believe in building long-term relationships with our clients that is based on integrity, trust and mutual respect.

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Our Rates start at \$150.00 per month which includes 3 hours of service for the following services:

Monthly Write-UP that would include but not limited to:

Profit & Loss Report

Balance Sheet

Trial Balance

Check Register

Sales Tax Reports

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Call our professional staff today for an appointment.

